



Surrey Heath Borough Council
Surrey Heath House
Knoll Road
Camberley
Surrey GU15 3HD
Telephone: (01276) 707100
Facsimile: (01276) 707177
DX: 32722 Camberley
Web Site: www.surreyheath.gov.uk

Division: Legal & Democratic Services
Please ask for: Rachel Whillis
Direct Tel: 01276 707319
E-Mail: democratic.services@surreyheath.gov.uk

Thursday, 4 August 2022

To: The Members of the **EXECUTIVE**
(Councillors: Alan McClafferty (Chairman), Sarah Jane Croke, Colin Dougan,
Shaun Garrett, Rebecca Jennings-Evans, Adrian Page and Robin Perry)

Dear Councillor,

A meeting of the **EXECUTIVE** will be held at Surrey Heath House and
www.youtube.com/user/SurreyHeathBC on Tuesday, 16 August 2022 at 6.00 pm. The
agenda will be set out as below.

Please note that this meeting will be recorded.

Yours sincerely

Damian Roberts

Chief Executive

AGENDA

	Part 1 (Public)	Pages
1. Apologies for Absence		-
2. Minutes		3 - 10
To confirm and sign the minutes of the meeting held on 19 July 2022 (copy attached).		
3. Declarations of Interest		-
Members are invited to declare any interests they may have with respect to matters which are to be considered at this meeting. Members who consider they may have an interest are invited to consult the Monitoring Officer or the Democratic Services Officer prior to the meeting.		
4. Questions by Members		-
The Leader and Portfolio Holders to receive and respond to questions		

from Members on any matter which relates to an Executive function in accordance with Part 4 of the Constitution, Section B Executive Procedure Rules, Paragraph 16.

- | | | |
|-----------|---|----------------|
| 5. | Ward Councillor Community Fund Grants - Criteria Review | 11 - 22 |
| 6. | Community Fund Grant Scheme | 23 - 28 |
| 7. | Adoption of the Working Definition of Anti-Semitism | 29 - 36 |
| 8. | Budget Supplementary Estimate - Council contribution to Collectively Camberley Limited | 37 - 40 |

**Minutes of a Meeting of the Executive
held on 19 July 2022**

+ Cllr Alan McClafferty (Chairman)

+ Cllr Sarah Jane Croke	* Cllr Rebecca Jennings-Evans
+ Cllr Colin Dougan	+ Cllr Adrian Page
+ Cllr Shaun Garrett	- Cllr Robin Perry

+ Present

- Apologies for absence presented

* In attendance virtually but did not vote

In Attendance: Cllr Graham Alleway, Cllr Peter Barnett, Cllr Rodney Bates, Cllr Cliff Betton, Cllr Tim FitzGerald, Cllr Sharon Galliford, Cllr Mark Gordon, Cllr Emma-Jane McGrath, Cllr Sashi Mylvaganam, Cllr Pat Tedder, Cllr Victoria Wheeler and Cllr Valerie White

18/E Minutes

The minutes of the meeting held on 21 June 2022 were confirmed and signed by the Chairman.

19/E Questions by Members

The Leader responded to questions from Councillors Mark Gordon and Sashi Mylvaganam concerning the ownership of the North Court properties in the Atrium development and liability for addressing building safety issues. In response, it was advised that the Council was the freeholder and had provided some assistance, but was not responsible for addressing the identified building safety issues.

Councillors Victoria Wheeler and Emma-Jane McGrath asked questions regarding the proposals contained in the item on Gypsy & Travellers and Travelling Showpeople (minute 25/E refers) and their possible impact on future planning applications on Green Belt land.

20/E UK Shared Prosperity Fund

The Executive was informed that the Government had created a UK Shared Prosperity Fund (UKSPF) to replace European Union funding, which was intended to support places to deliver against key national levelling up objectives.

Surrey Heath had been allocated £1m over the next 3 years and the payments expected in each year were noted. Any funding allocated to each financial year would need to be spent in year or returned to the Treasury. There was also a requirement to spend a minimum level of Capital each year.

In order to secure the funding, the Council was required to submit an Investment Plan to the Government by 1 August 2022 which outlined the broad themes and outcomes against which projects would be developed and delivered. The proposed timetable for seeking the Executive's approval for projects was noted.

The Executive was advised that guidance from the Department of Levelling Up and Housing required that the UKSPF was delivered with oversight from the Local Partnership Group and it was proposed to nominate Surrey Heath Partnership for this role.

RESOLVED that, to meet the national requirements of the UK Shared Prosperity Fund

- (i) the Surrey Heath Partnership be nominated as the oversight partnership for the fund including the co-opting of additional external partners as required to meet national requirements;**
- (ii) authority be delegated to the Head of Investment & Development in consultation with the Portfolio Holder for Economic Development & Transformation to submit the required paperwork to Government by the 1 August 2022 deadline;**
- (iii) the projects delivered in year one (2022/2023) are projects which have already been approved and are in the Council's Annual Plan; and**
- (iv) an annual programme of projects be developed for the Fund in years two (2023/24) and three (2024/25) and be brought back to the Executive for approval.**

21/E Discretionary Energy Rebate Scheme

The Executive was reminded that, in February 2022, the Government had announced a package of support, known as the Energy Bills Rebate, to help households with rising energy bills. The scheme included a £150 rebate to all properties in council tax band A-D. In addition, a discretionary fund had been announced to support other financially vulnerable energy bill payers not covered by the main scheme. Surrey Heath had been allocated discretionary funding of £136,500 to support those suffering financial hardship as a result of the rising cost of living, but not eligible for the main energy rebate scheme.

Members were informed that councils could decide locally how best to use the funding to support those suffering financial hardship as a result of the rising cost of living. Members considered a proposed Discretionary Council Tax Energy Rebate Scheme 2022-23, which detailed how it was proposed to allocate this fund.

It was reported that any unallocated monies, as of 30 November 2022, would need to be returned to the Government. In order to ensure that a maximum amount of funding was distributed to the vulnerable in the borough, it was proposed to delegate authority to award the remaining balance of any unspent monies

RESOLVED that

- (i) the Discretionary Council Tax Energy Rebate Scheme, as set out at Annex A to the agenda report, be approved; and**

- (ii) authority be delegated to the Strategic Director for Finance & Customer Service in consultation with the Finance & Customer Service Portfolio Holder, to distribute any remaining funding to any specific identified vulnerable group as a credit to their Council Tax account by the end of November 2022.**

22/E Climate Change Action Plan - Update

The Executive considered a detailed report setting out the progress of the delivery of actions contained in the Climate Change Action Plan. It was suggested that this progress report should be published as an appendix to the Climate Change Action Plan, with the view to updating progress every 6 months and adding further detail as projects developed.

In addition to agreeing the actions identified in the report, it was agreed that the Climate Change Working Group should add measurable targets against each of the actions identified in the Action Plan. Following recognition that 75% of the Council's carbon footprint was generated from procured services, it was also agreed that the detail in Action O1 should be expanded to address this matter.

RESOLVED that

- (i) the changes, as outlined in the agenda report to Annex A - Climate Change Action Plan, be applied and the accessibility of the document be updated;**
- (ii) the Climate Change Action Plan Update table at Annex B to the agenda report be published on the Council's website as an Appendix to the Climate Change Action Plan by September 2022;**
- (iii) progress at Annex B be updated every 6 months;**
- (iv) the Climate Change Working Group be asked to update the Climate Change Action Plan to include delivery targets in order to measure progress; and**
- (v) the detail in Action O1 be expanded to cover specifics of procured services.**

23/E Corporate Peer Challenge

The Executive considered a request to ask the Local Government Association to conduct a Corporate Peer Challenge in early summer 2023. The timing of the Peer Challenge was intended to provide the new Council elected in May 2023 with insight in delivering its priorities over its four-year term.

It was suggested that the recommendations from the previous Corporate Peer Challenge conducted in 2014 should be reviewed in preparation for the forthcoming Peer Challenge.

RESOLVED that a request be made to the Local Government Association (LGA) for a Corporate Peer Challenge at Surrey Heath Borough Council to be conducted in the summer of 2023.

24/E End of Year Performance Report

The Executive received a report detailing the Council's performance in 2021/22. The feedback from the Performance and Finance Scrutiny Committee on the performance was also noted.

RESOLVED that

- (i) the End of Year performance report at Annex A to the agenda report be noted;**
- (ii) the End of Year outturns against the Council's performance indicators at Annex B the agenda report be noted; and**
- (iii) the comments and observations from the Performance and Finance Scrutiny Committee at Annex C to the agenda report be noted.**

25/E Draft Surrey Heath Local Plan Additional Site Allocations for Gypsy & Travellers and Travelling Showpeople: Preferred Options (2019 - 2038)

The Executive was reminded that the Council had consulted on a Regulation 18 Draft Surrey Heath Local Plan (2019 – 2038) between March and May 2022. At the time of the publication of the Draft Local Plan, the Council had been unable to identify sufficient sites to meet its identified needs for Gypsies and Travellers and had included only one site allocation for a Gypsy and Traveller site for 4 pitches at Diamond Ridge Woods. As a result, the Plan indicated that work to identify further sites to meet identified needs would continue across the remainder of the plan-making process and that a consultation focused on additional sites with potential to accommodate Gypsy and Traveller pitches and Travelling Showpeople plots would take place in summer 2022.

Work had been ongoing to identify potential sites to meet the Council's identified needs, as defined in the national statutory planning framework, and had resulted in the identification of three potential sites to be included in the additional Draft Local Plan Consultation as draft allocations. These sites were:

- Land south of Broadford, Chobham (13 – 15 pitches).
- Swift Lane (extension), Bagshot (5 pitches); and,
- Bonds Drive, Pennypot Lane Extension (5 - 9 plots for Travelling Showpeople)

Members considered the report and concerns were expressed about the suitability of the sites identified, including concerns about proposals for extending existing sites. Concerns were also raised about the potential impact on future ability to defend planning applications submitted on Green Belt land, as the identified sites were located within the Green Belt.

Members were reminded that failing to identify sufficient sites could lead to the Local Plan being declared unsound and consequently affect the Council's ability manage development in the borough.

The difficulties with identifying options for sites were acknowledged, as it was reliant on both the site meeting the necessary requirements, as well as obtaining the agreement of the private landowner, or the Council owning or purchasing the land.

It was emphasised that there was still need to identify sites in order to address future need. Furthermore, it was recognised that the sites identified in the report, once fully investigated, might not be brought forward following the consultation. It was therefore recognised that the Council would need to continue to seek alternative sites in parallel with the public consultation.

RESOLVED that

- (i) the Draft Local Plan Additional Site Allocations for Gypsy and Travellers and Travelling Showpeople (Regulation 18), attached at Annex 1, and relevant supporting documents including the Interim Sustainability Appraisal Addendum, are agreed for a period of 6 weeks consultation from 8 August to 19 September 2022;**
- (ii) minor changes to the Draft Local Plan Additional Site Allocations for Gypsy and Travellers and Travelling Showpeople (Regulation 18) and the content of the Updated Interim Sustainability Appraisal Addendum be agreed by the Head of Planning in consultation with the Portfolio Holder for Planning and People; and**
- (iii) Officers and Members continue to search for additional or alternative sites in order to fulfil the Council's requirement to have a sound Local Plan.**

26/E End of Year Finance report and Budget Carry Forwards

The Executive considered a report setting out the Council's revenue outturn for 2021/22. In line with Financial Regulations, the Executive was also asked to agree the carry forward of unspent budget from 2021/22 to 2022/23 totalling £283,489.

RESOLVED that

- (i) the spend against the approved revenue budget for the period 1 April 2021 to 31 March 2022 be noted; and**
- (ii) the requests for carry forward of revenue budgets amounting to £283,489 from financial year 2021/22 to the financial year 2022/23 be approved.**

27/E Capital Outturn and Prudential Indicators for 2021/22

The Executive received a report detailing the capital outturn and Prudential Indicators for 2021/22. Actual capital expenditure during 2021/22 had been £4.490m. Members also noted the proposals for the re-profiling of budget and the expenditure of £35,000 on urgent Health & Safety works at Camberley Theatre.

RESOLVED that

- (i) actual capital expenditure for 2021/22 of £4.490 million against a budget of £14.024 million be noted;**
- (ii) the budget provision of £8.492 million be re-profiled from 2021/22 into 2022/23, as previously identified in the budget report in February to Council, and included in Annex A to the agenda report;**
- (iii) The additional re-profiling of £0.732 million further identified at year-end (31 March 2022) and included in Annex A to the agenda report be approved;**
- (iv) the additional expenditure of £35,000 for urgent health and safety remedial works at the Camberley Theatre and included in Annex A to the agenda report be approved and this is funded from a revenue contribution in 2021/22; this combined with items (ii) and (iii) totals £9.259 million to be re-profiled into 2022/23;**
- (v) the revised 2022/23 Capital Programme of £10.360 million comprising the £1.101 million of new budget agreed at the Council meeting in February 2022 plus £9.259 million of previously agreed budget re-profiled into 2022/23, be noted; and**
- (vi) the final capital prudential indicators for 2021/22 be noted.**

28/E Revenue Budget 2022/23 Monitoring Report - Quarter 1

The Executive considered a report presenting a high-level view as to the budget and financial performance for the first quarter of 2022/23.

Members noted a proposal to re-advertise the vacant Asset Manager post within the Investment & Development service with recruitment incentives attached to the base salary, following 3 unsuccessful attempts to recruit to this position. It was expected that the supplementary estimate requested to cover this additional expenditure would be funded by additional income from the service, and as such would be cost-neutral to the Council's net budgets.

RESOLVED that

- (i) the spend against the approved revenue budget for the period 1 April to 30 June 2022 and the end of year predicted forecast of full year outturn be noted;**

(ii) the request for up to £13,226 supplementary estimate (full year effect) to provide a recruitment incentive for the investment asset manager in the Investment and Development service be agreed; this will be offset by an increase in income and will therefore not impact the Council's overall balanced budget, nor require a drawdown from general fund balances.

29/E Urgent Action

The Executive noted Urgent Action undertaken under the Scheme of Delegation of Functions to Officer. The decision involved an agreement to lease a vacant retail unit in The Square to the NHS to establish a covid booster facility, along with associated car parking arrangements for volunteers.

RESOLVED to note the urgent action taken under the Scheme of Delegation of Functions to Officers.

30/E Exclusion of Press and Public

In accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the press and public were excluded from the meeting for the following items of business on the ground that they involved the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 as set out below:

Minute	Paragraph(s)
29/E (part)	3
31/E	3

31/E Review of Exempt Items

The Executive reviewed the reports which had been considered at the meeting following the exclusion of members of the press and public, as it involved the likely disclosure of exempt information.

RESOLVED that the decision reported at minute 29/E be made public but any details concerning the contractual or financial elements of the decision to remain exempt for the present time.

Chairman

This page is intentionally left blank

Surrey Heath Borough Council
Executive
16th August 2022

Ward Councillor Community Fund Grants – Criteria Review

Portfolio Holder:	Cllr Sarah Jane Croke – Housing, Safeguarding & Support
Strategic Director/Head of Service	Louise Livingston – Head of HR, Performance & Communications
Report Author:	Jayne Boitout - Community Partnership Officer
Key Decision:	Yes
Date Portfolio Holder signed off the report	12 th July 2022
Wards Affected:	All

Summary and purpose

To update the existing criteria of the Council Ward Councillor Community Fund Grant Scheme.

Recommendation

The Executive is advised to RESOLVE that the Ward Councillor Community Fund Grant Scheme be amended, as outlined in Annex A to this report.

1. Background and Supporting Information

- 1.1. At the Executive meeting on the 20th October 2020 a number of measures were introduced which were designed to enable and strengthen our community. The Ward Councillor Scheme is to enable the community, through small grants, to provide small but important acquisitions or for direct costs that focus on localised needs and provide funds of up to £500. The amendments set-out realign the original aim of this scheme.
- 1.2. The new scheme has been in operation since December 2020. At the Executive meeting on the 25th January 2022, it was agreed as part of the review of Community grants, to cease the carry forward option of all unallocated funds from 31st March 2022. Any recorded underspend at 31st March 2023 was to be reallocated to meet community needs. It was further agreed that this scheme to be reviewed for of the start of the new municipal year 2023/24.
- 1.3. For the period from the 1st December 2020 -31st March 2022, a total of 132 applications were received, with awards to date of £50,637 with 67

organisations benefitting within Surrey Heath further information is available in Annex C.

- 1.4. This funding scheme is not only popular but successful with community groups, and offers members the flexibility and discretion of being able to support where it is most needed locally.

2. Reasons for Recommendation

- 2.1 This scheme enables Councillors to engage with their community representatives and to provide some financial support where it is needed the most. As can be seen in paragraph 1.3, for the year ending 31st March 2022, 119 awards (to date) were provided at a cost of £50,637.

3. Proposal and Alternative Options

- 3.1 The Council has the option to
 - 3.1.1 Support the amendments as set-out within the proposals.
 - 3.1.2 Change the amendments as set-out in the proposals.
 - 3.1.3 To retain as is, and not amend the criteria.
- 3.2 It is suggested to approve as outlined in 3.1.1 above.

4. Contribution to the Council's Five Year Strategy

- 4.1 The Grants link to the Health and Quality of Life section and work towards nurturing the strong sense of community across the whole borough, fostering a sense of respect and consideration, and it enables a positive approach to supporting all sectors of our community, including those who are most vulnerable, and where possible promote active and healthy lives for all and a rich programme of cultural and community events.

5. Resource Implications

- 5.1 The Council has over many years worked hard to establish and retain strong links to community and voluntary organisations which they work in partnership with and or can perform functions on the Council's behalf.

6. Section 151 Officer Comments:

This funding scheme is included within the base budget and there is no carry forward of uncommitted budget.

7. Legal and Governance Issues

- 7.1 Not-for-profit groups must have objectives and/or terms of reference to provide benefits and social value to the wider public; the purpose of any Ward Councillor Grant application must demonstrate how public benefits and social value are achieved.
- 7.2 The revised criteria for the awarding of this grant helps to ensure a consistent approach to governance.

8. Monitoring Officer Comments:

- 8.1 No matters arising.

9. Other Considerations and Impacts

Environment and Climate Change

- 9.1 No matters arising.

Equalities and Human Rights

- 9.2 The revised criteria ensures that the award scheme is as inclusive as possible and that as many community groups as possible are able to receive funds through this scheme

Risk Management

- 9.3 No matters arising.

Community Engagement

- 9.4 The Ward Councillor grant scheme is to give councillors the ability to facilitate and support projects that are happening their community and help support community engagement.

Annexes

Annex A – Revised Criteria from 1st September 2022

Annex B – Existing Criteria

Annex C - Details of Grant Awards 1st April 2021- 31st March 2022

Background Paper: None

This page is intentionally left blank

Annex A – Proposed Revisions to the existing scheme

1. The scheme excludes individuals and is designed for not-for-profit groups, who are required to have a constitution, or be a registered charity or CIO with their own bank account with two signatories **in exceptional circumstances where a for-profit organisation is part of the application chain, a maximum of 1 WCG will be allowed.**
2. **No event or organisation may receive more than 3 WCG's in each financial year, either directly or indirectly.**
3. **All WCG's must be for the direct purchase of an asset, or a cost directly related to putting on their event. If the application is for an indirect action e.g., marketing, then a maximum of 1 WCG is available at £250.**
4. Applications for the Surrey Heath area and to provide a clear benefit to Surrey Heath residents and with each application **the number of SH residents stated to benefit from the WCG must be credible.**
5. **All related printed or digital output must acknowledge a grant from SHBC.**
6. **Groups who submit applications on behalf of others are not permitted.**
7. **It is recognised that these rules cannot cover every eventuality or combination of circumstances and therefore the decision of SHBC is final.**

This page is intentionally left blank

Annex B:

Existing Surrey Heath Ward Councillor Grant Criteria

Applicant Criteria

- The funds cannot be used for any party political or campaigning purposes nor for the purpose of denigrating the Council.
- Must be to a specific 'not for profit group', event or activity – the scheme excludes individuals.
- The group must have a constitution, or be a registered charity or CIO with their own bank account and at least two signatories.
- Maximum grant of £500 per application.
- Applications for the Surrey Heath area only, or provide a clear benefit to Surrey Heath residents.
- Each award must clearly address a specific corporate Council priority.
- No retrospective applications to be considered.

Endorsing Councillor Criteria:

- A Councillor can make awards outside their ward, but the home ward Councillor must be advised of the application and award.
- A Councillor cannot fund a group or activity if they are a trustee or any member of the household or immediate family, parent, child, brother, sister or step family are connected.
- During a Councillors term in office, any unused funds can be carried over, at the end of a Council term all funds will be cancelled.
- The applications are to be administered by the Community Partnership Officer and Executive Head of Transformation before being processed for payment.
- Any application that is either unclear or questionable will be referred to the Portfolio Holder or Leader of the Council if either is conflicted for a final decision.
- The budget will be monitored by the Executive Head of Transformation in consultation with the finance department.
- All successful bids will be reported to the Portfolio Holder on a monthly basis, and annually to the Executive, and the Performance and Finance Committee.
Budget Allocation:
- Any underspend by the 31st March 2023 to be reallocated to meet our community needs.

2022/2023 - £1500 per ward councillor

This page is intentionally left blank

WARD COUNCILLOR COMMUNITY FUND GRANT SCHEME							
PERIOD	TOTAL AMOUNT AWARDED	NO. OF ORGANISATIONS ASSISTED	TOTAL NO OF APPLICATION RECEIVED	NO. OF SUCCESFUL APPLICATIONS PROCESSED	NO. OF PENDING APPLICATIONS	NO OF DECLINED APPLICATIONS	TOTAL AMOUNT CURRENTLY PENDING/IN PROGRESS
1 Dec 2020 - 31 March 2022	£50,637.29	67*	132	119	5	8	£2,430.12

This page is intentionally left blank

Surrey Heath Borough Council
Executive
16th August 2022

Community Fund Grant Scheme

Portfolio Holder:	Cllr Sarah Jane Croke – Housing, Safeguarding & Support
Strategic Director/Head of Service	Louise Livingston – Head of HR, Performance & Communications
Report Author:	Jayne Boitout – Community Partnership Officer Natalie Annalls – Community Engagement Officer
Portfolio Holder Sign off:	12 th July 2022
Key Decision:	No
Wards Affected:	Windlesham & Chobham Bisley & West End

Summary and purpose

To consider grant applications to the Council's Community Fund Grant Scheme received by 31st March 2022.

Recommendation

The Executive is advised to RESOLVE that

- (i) £10,000 be awarded to Chobham Rugby Football Club to support the building of their new facilities plan; and
- (ii) £1,500 be awarded to West End Village Society to support the installation of the 'Stag Statue'.

1. Background and Supporting Information

- 1.1 Full details and Information on the Community Fund Grant scheme is provided on the Council's website and articles are regularly published in the Council's Heath scene magazine promoting recent successful awards.
- 1.2 This scheme provides grants of up to £25,000 to assist local 'not for profit organisations' with the delivery of community projects. Total project costs of up to £2,000 can attract 75% funding and total project costs over £2,001 can attract up to 50% funding from the scheme.

- 1.3 The total amount requested from the two applications totals **£37,000**. However, it is recommended a total spend of **£11,500** is awarded from an existing reserve of **£87,272**. No payments are made until after evidence is submitted that the work is completed.

Chobham RFC

- 1.4 This is a medium/large community sports club in a small building. The 1980s built base is used by approximately 1,000 players, plus parents, siblings, and partners. All sections have differing demands on the clubhouse and all needs must be met. The building struggles to be fit for purpose in the third decade, twenty-first century.
- 1.5 CRFC provides and fund all the facilities, maintenance of clubhouse and pitches, coaching, administration and safeguarding for 800 players U18, and 200 local adult players.
- 1.6 In addition to traditional rugby, CRFC provides varied support to the local community, examples below:
- Organising the Annual Chobham Village Fireworks event, which provides a well-established local event and at the same time an opportunity to fundraise for the club.
 - Participation within the Windlesham Pram Race.
 - Supporting Schools with rugby festivals, male and female.
 - Significant involvement in the Chobham Carnival.
 - Walking rugby – for older athletes.
 - Touch rugby – for fitness and recreation.
 - Mixed Ability rugby, which gives opportunities for people with learning and/or physical disabilities to join with mainstream activity.
- 1.7 Chobham Rugby Football Club are seeking a contribution to this project from the Council's Community Fund Grant Scheme of £25,000 for the works to completely refurbishment of changing facilities and toilets, improved ventilation throughout the building. This has an estimated project cost of around £220,000 plus VAT with an RFU loan of £150,000 in place to help fund this project, this is coupled with local fundraising events such as the May Ball by the Club which has led to the building of reserves and with a contribution from this scheme as outlined the works can commence later this year.
- 1.8 It is noted that this site has been included as housing allocation in the draft Local Plan and following further discussion the Club have given an assurance that the refurbishment would be in place for at least the next 3 – 5 years while they progress any future site location through the planning and relocation process.

The West End Village Society (WEVS)

- 1.9 This is a local not-for-profit, who represent the residents group based in the village of West End. The organisation functions under a constitution and is

managed by an organising committee. The running costs are funded mostly by members annual subscriptions, which is has a cost of £4 per household and reduced to £2 for reduced income households. The group advise they represent 40% of the households in this area.

- 1.10 The WEVS project is to install a large Stag Statue at the roundabout located on the A322 junction with Guildford Road/Kerria Way/Fellow Green Road, West End. This project aims to improve community cohesion and image, as well as providing some 'remarkability' to the area.
- 1.11 The project was proposed and voted for in favour at the WEVS AGM in 2019 since then, the organisation have been looking at ways to source funding for the project. So far, the planning application has been approved and the society are fundraising to meet the project cost estimated at £24,000. The applicant explained that the stag sculpture was chosen by society because of the animal is historically linked to the area. In mediaeval times deer used to be very common in this locality but the numbers declined due to human hunting activities. In recent times red deer have been successfully reintroduced in the heath land. West End has one of the largest populations of red deer in the south of England, with around 150 on Pirbright ranges, much of which lies within the parish of West End. It is therefore pertinent to choose a stag as our public sculpture.
- 1.12 WEVS have sought £12,000 from the Councils Community Fund Grant Scheme.

2. Reasons for Recommendation

Chobham Rugby Football Club

- 2.1 A recommendation of £10,000 has been made for this application, which is reflective of the benefits that will be provided locally in Chobham, as the nature of this overall refurbishment focuses upon the facilities of the club from which the overall membership of Surrey Heath residents is 80%. A condition is added which relates to a sliding scale repayment of this grant, should the improved facilities be operational for less than a 3-year period, with the eventuality that the club relocates.

West End Village Society

- 2.2 WEVS have already successfully accumulated alternative funding totalling £12,000 which includes contributions from Surrey County Council £2,592, West End Parish Council £750, a separate resident's contribution of £2,598.15, and commitment from the Village Society reserves of £6,059.85. From the financial information provided it shows that the group healthy unallocated funds and advise that the outcome of this application will not impact upon the fundraising that is set to continue until the project can be completed.

2.3 A recommendation of £1500 is made due to the limited practical community benefits of this project.

3. Proposal and Alternative Options

3.1 The Executive has the option to:

- i) Fund the organisations in line with the recommendations.
- ii) Fund the organisations applications at a greater or lesser percentage of their requested sums.
- iii) Not fund any of the organisations.

4. Contribution to the Council's Five-Year Strategy

4.1 The funding of voluntary organisations allows the Council to meet its objectives to:

- Work in partnership with local organisations to provide support to the community and diverse open space and recreation facilities.
- Understanding and supporting local voluntary groups.
- Significantly contribute to civic pride through the provision of events and green spaces.
- Work in partnership with the voluntary and third sector to extend opportunities in the Borough.
- Encouraging greater involvement from local clubs and organisations including volunteering.

5. Resource Implications

5.1 The Council funds a number of voluntary organisations which either work in partnership with the Council or perform functions on the Council's behalf.

6. Section 151 Officer Comments:

6.1 None

7. Legal and Governance Issues

7.1 No matters arising.

8. Monitoring Officer Comments:

8.1 All Community Fund Grant awards are subject to a standard offer conditions letter with, confirmation being required prior to payment.

9. Other Considerations and Impacts

Environment and Climate Change

9.1 No matters arising.

Equalities and Human Rights

9.2 Chobham Rugby Club's application relates to improving the existing facilities for female rugby team.

Risk Management

9.3 No matters arising.

Community Engagement

9.4 No matters arising.

Annexes - none

Background Papers - Chobham Rugby Club & West End Village Society applications.

This page is intentionally left blank

Surrey Heath Borough Council
Executive
16th August 2022

Adoption of the Working Definition of Anti-Semitism (IHRA)

Portfolio Holder:	Cllr Sarah Jane Croke – Housing, Safeguarding & Support
Strategic Director/Head of Service	Louise Livingston
Report Author:	Jayne Boitout - Community Partnership Officer
Key Decision:	Yes
Date Portfolio Holder signed off the report	12 th July 2022
Wards Affected:	All

Summary and purpose

The Executive is asked to consider recommending the adoption of the Working Definition of Anti-Semitism (IHRA), as agreed by the Members Equality Working Group, at the next Full Council meeting.

Recommendation

The Executive is advised to RECOMMEND to Full Council that the Working Definition of Anti-Semitism (IHRA) and other minority groups as agreed by the Members Equality Working Group at the next full Council meeting be adopted.

1. Background and Supporting Information

- 1.1 The Council takes responsibility to ensure that equality is integrated into both the service delivery and employment practices of the authority. We are proud to inclusively recognise equality and accessibility as an integral part of our working approach and this is led by both a staff and Member Equality Working Group.
- 1.2 At the Member Equality Working group meeting on the 29th June 2022 its members resolved that it be recommended that the Executive recommends to Full Council the adoption of the International Holocaust Remembrance Alliance (IHRA) definition of the following non-legally binding working definition of antisemitism, as this enhances the Councils ethos in supporting multiculturalism and diversity within the Borough.

“Antisemitism is a certain perception of Jews, which may be expressed as hatred towards Jews. Rhetorical and physical manifestations of antisemitism

are directed toward Jewish or Non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities.”

- 1.3 The Working Group confirmed their continued support of the definition and it was noted that this was part of a broader recognition of support of multiculturalism and diversity in the borough and this is supported through the Equality Strategy and annual plan.

2. Reasons for Recommendation

- 2.1 This recommendation demonstrates the Council commitment in continuing to embed equality and diversity in our employment practices and service delivery. The Council and partners work to prevent discrimination, harassment, and victimisation and to recognise the diversity of need within the local community and the need to ensure fair and equitable treatment.

3. Proposal and Alternative Options

- 3.1 The Council has the option to
 - 3.1.1 Support the adoption as set-out within the proposals.
 - 3.1.2 Amendment the adoption proposal.
 - 3.1.3 Not to accept the request for adoption.
- 3.2 It is suggested to approve as outlined in 3.1.1 above.

4. Contribution to the Council’s Five Year Strategy

- 4.1 Equality has strong links to the Health and Quality of Life section and work towards nurturing the strong sense of community across the whole borough, fostering a sense of respect and consideration, and it enables a positive approach to supporting all sectors of our community, including those who are most vulnerable, and where possible promote active and healthy lives for all and a rich programme of cultural and community events.

5. Resource Implications

- 5.1 The Council has over many years worked hard to establish and retain strong links to community and voluntary organisations which they work in partnership with and or can perform functions on the Council’s behalf.

6. Section 151 Officer Comments:

- 6.1 No matters arising.

7. Legal and Governance Issues

7.1 To be confirmed.

8. Monitoring Officer Comments:

8.1 Insert MO's comments

9. Other Considerations and Impacts

Environment and Climate Change

9.1 No matters arising.

Equalities and Human Rights

9.2 Addresses elsewhere in the report.

Risk Management

9.3 No matters arising.

Community Engagement

9.4 No matters arising.

Annexes

Annex A – IHRA Additional Information

Background Papers – none

This page is intentionally left blank

English



About the IHRA non-legally binding working definition of antisemitism

The IHRA is the only intergovernmental organization mandated to focus solely on Holocaust-related issues, so with evidence that the scourge of antisemitism is once again on the rise, we resolved to take a leading role in combatting it. IHRA experts determined that in order to begin to address the problem of antisemitism, there must be clarity about what [antisemitism](#) is.

The IHRA's Committee on Antisemitism and Holocaust Denial worked to build international consensus around a non-legally binding [working definition](#) of antisemitism, which was subsequently adopted by the Plenary. By doing so, the IHRA set an example of responsible conduct for other international fora and provided an important tool with practical applicability for its Member Countries. This is just one illustration of how the IHRA has equipped policymakers to address this rise in hate and discrimination at their national level.

The working definition of antisemitism

In the spirit of the Stockholm Declaration that states: "With humanity still scarred by ... antisemitism and xenophobia the international community shares a solemn responsibility to fight those evils" the committee on Antisemitism and Holocaust Denial called the IHRA Plenary in Budapest 2015 to adopt the following working definition of antisemitism.

On 26 May 2016, the Plenary in Bucharest decided to:

Adopt the following non-legally binding working definition of antisemitism:

"Antisemitism is a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of antisemitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities."

To guide IHRA in its work, the following examples may serve as illustrations:

Manifestations might include the targeting of the state of Israel, conceived as a Jewish collectivity. However, criticism of Israel similar to that leveled against any other country cannot be regarded as antisemitic. Antisemitism frequently charges Jews with conspiring to harm

humanity, and it is often used to blame Jews for “why things go wrong.” It is expressed in speech, writing, visual forms and action, and employs sinister stereotypes and negative character traits.

Contemporary examples of antisemitism in public life, the media, schools, the workplace, and in the religious sphere could, taking into account the overall context, include, but are not limited to:

- Calling for, aiding, or justifying the killing or harming of Jews in the name of a radical ideology or an extremist view of religion.
- Making mendacious, dehumanizing, demonizing, or stereotypical allegations about Jews as such or the power of Jews as collective — such as, especially but not exclusively, the myth about a world Jewish conspiracy or of Jews controlling the media, economy, government or other societal institutions.
- Accusing Jews as a people of being responsible for real or imagined wrongdoing committed by a single Jewish person or group, or even for acts committed by non-Jews.
- Denying the fact, scope, mechanisms (e.g. gas chambers) or intentionality of the genocide of the Jewish people at the hands of National Socialist Germany and its supporters and accomplices during World War II (the Holocaust).
- Accusing the Jews as a people, or Israel as a state, of inventing or exaggerating the Holocaust.
- Accusing Jewish citizens of being more loyal to Israel, or to the alleged priorities of Jews worldwide, than to the interests of their own nations.
- Denying the Jewish people their right to self-determination, e.g., by claiming that the existence of a State of Israel is a racist endeavor.
- Applying double standards by requiring of it a behavior not expected or demanded of any other democratic nation.
- Using the symbols and images associated with classic antisemitism (e.g., claims of Jews killing Jesus or blood libel) to characterize Israel or Israelis.
- Drawing comparisons of contemporary Israeli policy to that of the Nazis.
- Holding Jews collectively responsible for actions of the state of Israel.

Antisemitic acts are criminal when they are so defined by law (for example, denial of the Holocaust or distribution of antisemitic materials in some countries).

Criminal acts are antisemitic when the targets of attacks, whether they are people or property – such as buildings, schools, places of worship and cemeteries – are selected because they are, or are perceived to be, Jewish or linked to Jews.

Antisemitic discrimination is the denial to Jews of opportunities or services available to others and is illegal in many countries.

Stay up-to-date with our work!

[Sign up to our newsletter list](#) to keep up to-date with upcoming IHRA events and the latest developments related to Holocaust education, research and remembrance.

Antisemitism



Information on adoption and endorsement of the working definition of antisemitism

This practical tool has been implemented by governments at the national level and international organizations in a variety of contexts.

[link](#)

EU Handbook for the practical use of the IHRA working definition of antisemitism

Published by the European Commission in cooperation with the German Presidency of the IHRA

[link](#)

Countering antisemitism

Learn more about the IHRA's work to unite governments, experts, and civil society organizations against antisemitism.

[link](#)

IHRA working definitions

These practical tools help empower people to counter issues like antisemitism, Holocaust denial and distortion, and antigypsyism/anti-Roma discrimination.

[link](#)

This page is intentionally left blank

Surrey Heath Borough Council

Executive

16 August 2022

Budget Supplementary Estimate – Council contribution to Collectively Camberley Limited

Portfolio Holder:	Councillor Robin Perry - Finance & Customer Services
Strategic Director:	Bob Watson – Director of Finance & Customer Services
Report Author:	Bob Watson – Director of Finance & Customer Services
Key Decision:	No
Date Portfolio Holder signed off the report	1 August 2022
Wards Affected:	Town and adjacent wards

Summary and purpose

To request approval from the Executive to make budgetary provision in the Council's revenue budget for payments to Collectively Camberley Limited, the administering body for the Camberley Business Improvement District (BID) outside of the statutorily set BID Levy. This is an ongoing base-budget uplift funded from the general fund balance.

Recommendation

The Executive is asked to RESOLVE that a supplementary estimate for a base budget uplift of **£15,000** to fund grant contributions to the Collectively Camberley Limited BID outside of the ringfenced BID levy collected by the Council on behalf of the BID be approved.

1. Background and Supporting Information

- 1.1 The Camberley Business Improvement District (BID) was created in 2011 and is now in its third five-year term following the mandate given by a majority of the businesses within the BID area in June 2021. It is known as Collectively Camberley.
- 1.2 Collectively Camberley is a not-for-profit organisation who are funded by and work for over 380 businesses within Camberley Town Centre. Its mission is to make Camberley a destination of choice for shoppers and visitors, as well as a thriving location for residents and businesses alike. It is responsible for

large town centre events such as the Collectively Camberley Car Show and the Collectively Camberley Christmas Light Switch On

- 1.3 Historically the Council has made grants on an ad hoc basis to the BID in addition to the levy payment that the Council collects on behalf of the BID. These additional grants have often been made from previous budgets for business support and not from a single agreed budget. This paper seeks to put these contributions on a firmer footing to allow better budget planning by both the Council and Collectively Camberley.
- 1.4 Excluding payments for services by the Council (i.e. payment for a service provided by Collectively Camberley) the historic contributions were:

Year	contribution £	description
18/19	1,139.00	contribution towards hanging baskets in town centre
18/19	60,000.00	additional contribution to town centre promotional activities
18/19	5,310.00	contribution towards Xmas magazine 2018
	66,449.00	
19/20	250.00	sponsorship towards business breakfast awards
19/20	5,187.00	contribution towards Xmas magazine 2019
19/20	1,374.00	contribution towards town centre Xmas competition
	6,811.00	
20/21	5,000.00	contribution to Xmas lights for 2018
20/21	4,816.00	contribution towards Xmas magazine 2020
20/21	5,000.00	contribution to Xmas lights for 2019
20/21	5,000.00	contribution to Xmas lights for 2020
	19,861.00	
21/22	150.00	contribution towards extra delivery costs for Xmas magazine
21/22	5,000.00	contribution towards celebrate Camberley event July 24 2021
21/22	5,318.00	contribution towards Xmas magazine 2021
21/22	5,000.00	contribution to Xmas lights for 2021
	15,478.00	

- 1.5 Discussions with the Collectively Camberley is that it would request that the contributions for the Christmas Lights remain plus a contribution to some other events throughout the year. Therefore the budgetary request to be approved is £15,000 made up as follows

Christmas Lights contribution	£5,000
Contributions for additional events within year	£10,000
Total supplementary estimate	£15,000

2. Reasons for Recommendation

- 2.1 Whilst the Council wishes to continue to support the BID, it is imperative that adequate budget provision is made for this on an ongoing basis.
- 2.2 The Council and Collectively Camberley share a number of common objectives around activities related to Camberley Town Centre. These activities are part of a wider programme designed to increase footfall and spend in the Town Centre both in the daytime and night-time economies. Improving footfall and spend has many positive consequences such as retaining tenants, attracting new tenants and inward investment. As a major landlord in the town centre, this protects and promotes rental values in the Council's own retail, leisure and office holdings.
- 2.3 As with many of the Council's contributions to partner organisations, sharing costs with Collectively Camberley helps the Council achieve its own objectives for regeneration, economic development and continuation of employment in Camberley far more effectively than if the Council were to just simply invest by itself.
- 2.4 Recognising the expertise and track record of the BID, the Council will continue to explore opportunities for further partnership working including the provision of 'pump priming' and other financial support where this delivers real benefits for local residents and the economy.

3. Proposal and Alternative Options

- 3.1 The Executive is asked to approve the supplementary estimate to allow contributions to be made to the Collectively Camberley BID.
- 3.2 The Executive may decide not to continue to support the BID outside of the BID levy with the associated loss of benefits to residents and the local economy.

4. Contribution to the Council's Five Year Strategy

- 4.1 The Economy is one of the key priorities in the Council's Five Year Strategy alongside Effective and Responsive Council. Working in effectively in partnership with specialist organisations is one of the ways in which the Council maximises delivery of outcomes on the ground.
- 4.2 The Council's emerging Town Centre Strategy also recognises that a successful town centre relies not just on physical environment, but also the programme of activities and events that help bring people together and is fundamental to defining the unique identity and character of a place. The BID is a key partner of the Council in helping deliver these priorities.

5. Resource Implications

- 5.1 A supplementary estimate of £15,000 is requested to be funded from a drawdown of general fund balances.

6. Section 151 Officer Comments:

- 6.1 There is sufficient general fund balance to support this supplementary estimate.

7. Legal and Governance Issues

- 7.1 Section 2.4.1 of the Financial Regulations confirms that when an expenditure budget might be overspent or income budget not met, the budget manager must prepare a supplementary estimate for consideration and approval by the Executive. This section of the Financial Regulations also provides that supplementary estimates are only granted in exceptional circumstances.

8. Monitoring Officer Comments:

- 8.1 There are no comments.

9. Other Considerations and Impacts

Environment and Climate Change

- 9.1 No impact

Equalities and Human Rights

- 9.2 No impact

Risk Management

- 9.3 If the Collectively Camberley BID is not able to fund the Christmas or other events, then the cost of these may fall directly to the Council.

Community Engagement

- 9.4 Where necessary engagement will be undertaken.

Background Papers

None.